

Please send everything for your case at one time either *all digitally* or *all conventionally* to avoid case delays!

## CONVENTIONAL CASE SUBMISSION

### 1. Removable / Full-Arch

Include the following with the case:

- Completed RX
- Master model or final impression
- Opposing model
- Bite registration
- Implant components, if applicable, wrapped securely

### 2. Cosmetic Cases

Include the following with the case:

- Completed RX
- Facebow transfer
- Bite registration
- Pre-op impression
- Provisional impression

### Sending Photos for Conventional Cases

Email all photos to [photos@wiandlab.com](mailto:photos@wiandlab.com) or upload through the Doctor Portal (see below).

## DIGITAL CASE SUBMISSION

Connect with us by searching Wiand Dental Lab on your scan portal. **Please be sure to send all case information – scans, case instructions, and photos – together in a single submission through your scan portal.** You can use the notes or comments section for case instructions or attach a completed RX. If you are having challenges connecting with us through your scan portal and need to urgently get a file to us, use WeTransfer and send your .STL file to [wiandlab@gmail.com](mailto:wiandlab@gmail.com).

### Removable / Full-Arch Scans:

- Must capture the entire vestibule
- Always verify full distal extension
- Be free of holes or voids

## PHOTO GUIDE

### 1. Removable / Full-Arch Cases

- **Up-Close Extraoral Photos**
  - Reposed with lips parted
  - Smiling naturally
  - High smile
- **Full-Face Photos**
  - Reposed with lips parted
  - Smiling naturally
  - High smile
  - Side profile with lips parted
- **Intraoral Photos**
  - Patient in occlusion with cheeks retracted: straight on, left, right
  - Full-arch / full-mouth views

### 2. Crown & Bridge (C&B) Cases

- **Pre-Op**
  - Full-face
  - Natural smile
  - Prep shade with shade tab visible (tab number must be legible)
  - Resting profile
- **Temp**
  - Full-face
  - Smile
  - Reposed
  - Facebow (full-face orientation photo)

## DOCTOR PORTAL

Capabilities include:

- Initiating cases
- Uploading photos and files
- Adding case notes
- Checking case status and tracking
- Retrieving invoices and statements
- Paying balances

To establish a login, contact

**Sherry at [sstipp@wiandlab.com](mailto:sstipp@wiandlab.com)**

Multiple logins may be created per practice.

## RX REQUIREMENTS

All RXs must include:

- Doctor's Signature (by law)
- Case instructions
- Due date
- Shade selection
- Final product to be fabricated



Download RX's



Shipping Label/  
Pick-up/Doctor Portal



Scanning Info

*Thank you for your continued support and cooperation.*